

Agenda

# UA Coordination Group Call

Wednesday, 2015-10-29 23:00 UTC

<https://icann.adobeconnect.com/universalacceptance>

MobileUSA	tel://1-719-325-2630*,7375086559#
MobileNZ:	tel://0800-459-127*,7375086559#
MobileHK	tel://800-968-082*,7375086559#
MobileUK	tel://0800-368-0950*,7375086559#

**Phone Only Controls :**

<https://go.conferencinghub.com/1n1zr>

Other numbers available by request.

Attendance/Apologies	Apologies from Brent	
Matters arising from previous meeting		
	Branding:	<ul style="list-style-type: none"><li>• Twitter/Facebook Handles: #UARReady</li><li>• Domain: getready.ua - .ua does not allow registrations at the 2<sup>nd</sup> level. A special plea is possible, but uncertain.</li></ul>
	Reactive Issues Procedures	<i>From Christian:</i> The 'Process for dealing with reactive issues' will be a process that is built on top of the

		<p>document review process, not stand apart from it. Therefore, being sure that the document review process is working is step #1. All that should need to be added to the standard document review process to make a process for dealing with reactive issues work will be:</p> <ul style="list-style-type: none"> <li>a) A call to action phase, where this group decides whether something requires group response</li> <li>b) A drafting phase, where we decide who will draft a statement and in what format</li> </ul> <p>The rest is the standard procedure. I will write up further details to propose for a) and b) once we know the standard procedure is working.</p>
	Logo	<p>The logo has been agreed and started seeing daylight.</p> <ul style="list-style-type: none"> <li>• We still have a proposal to get the logo mark registered at a cost of about \$2,000.</li> </ul> <p>We need templates for letterhead, printed material, and presentation slides</p>
	Engagement with Apple & Yahoo	<p>Brent: Meeting with Apple scheduled for 1<sup>st</sup> week of November and Yahoo is being pursued.</p>
	White Paper scoping Document	<p>Ram: Outstanding</p>
	Linkification	<p>Mark covered in Dublin Workshop. Now to formalise documentation</p>
	Test Suites	<p>No material comments. Need to publish and obtain sample domains.</p>
	Generic CIO Guidelines	<p>Agreed to break Mark's Introduction to UA into smaller parts which should yield material input to a</p>

		CIO Guidelines document.
	Confusable Characters	Dennis
	Definition of UA Ready	Mark went through this in detail in Dublin. Part of the breakdown of the Intro document.
	Report to the GAC (and ALAC)	Done and delivered. Presentation to the GAC was well received.
	Dublin Flyer	Now the IGF flyer. Need formatting, possible translation, printing and distribution
Review of Tasks from Sunday in Dublin	See attached	
IGF		Don contacting those who had already agreed to participate. Roelof from The DNA has agreed to act as Introducer. Would be good to get a UASG co Chair Carolina Aguerre to produce Report (with cooperation from Don)
Spending	<p>1) <b>Proper Trademark Registrations for the UA Logo.</b> This is about \$2,000. I'm not sure what entity to use since the UASG is an unincorporated organisation. My personal view is that I would rather spend this money elsewhere. I understand that we have already done a search ensure that we're not infringing on anyone else's image. This is an unbudgeted item, but I think we will be able to cover it within the Outreach budget. However, if the Chair and Vice-Chairs want this to be pursued, then we'll do so.</p> <p>2) Providing support for <b>additional users of Asana</b></p>	

	<p><b>Task Management Tool.</b> The cost of having 25 active workers is US\$2,004 per year. We have already reached our free limit of 15. I expect that we'll add more people having tasks assigned to them. While this is unbudgeted, there will be, I believe, unspent capacity in the Administrative/Staff areas.</p>	
Mailing Lists	<p>Create UA-China Populate UA-EAI</p>	
UA Call Topics and Schedules		
ICANN55 Constituency Outreach		
DC Meeting Logistics		
AOB		