

ENGLISH

LACRALO Involvement Metrics .

Introduction - Motivations

The objective of creating these measurement criteria is to promote and motivate the active participation of the ALSes duly registered in the Latin American and Caribbean Region before the ICANN At-Large Community, in order to involve them in the debate, counseling and action on the substantive issues that are discussed in ICANN and that consequently have repercussions on the end users of the Internet.

The metrics will be applied to measure the activity of the accredited organizations through their representatives and define, according to their participation, their active or inactive character and the consequences that each of these qualifications have. Likewise, they are intended to monitor the management of the extended leadership (President, Secretary, Vice-president, Vice-secretary and Directors of Working Groups), and of the ALAC members democratically elected by the region, as well as whoever has been elected as representative of the region in ALAC by the Nom-Com, who shall be governed by ALAC rules in their performance, and to which is added the obligation to inform the region about the activities carried out in the At Large Advisory Committee.

1 Involvement Criteria

The criteria set forth in this project for participation and measurement of work (indicators) of ALSes members in LACRALO are intended to separate the metrics of participation from those of work performed.

Participation metrics:

Participation will include attendance at monthly meetings, webinars as well as attendance at working groups in the region.

Work metrics:

This will include reporting, leadership of working groups and other activities such as contributing to the development of documents, commenting on documents that have been submitted to the region for consideration as well as participating in events related to outreach and engagement activities.

1.a In the case of the ALSes:

- a) Monthly meetings.
- b) Participation in LACRALO working groups.
- c) Participation in mailing lists.

Rating system

ALSes are expected to contribute to the regular performance of the region. Therefore, a qualification system is proposed where the following will be considered:

- a) Number of monthly meetings
- b) Amount of participation in working groups belonging to the region.
- c) Effective participation in discussions on the mailing list.
- d) Responsibilities assumed in the working groups
- e) Contribution in the preparation of documents where LACRALO or ALAC provides advice to the ICANN Board.
- f) Promoting debates and discussions related to Internet ecosystem issues of domain names and numbers.

1.b In the case of the members of the Board of Directors:

- (a) Number of working group meetings.
- b) Topics under discussion.
- c) Quantified and qualified progress reports.
- d) Attendance report of its members.
- e) Contribution in the preparation of documents on topics related to the Internet ecosystem that are being addressed in the region.
- f) Annual final report on the performance of the group's tasks.

Scoring System

It is expected that the elected members of the Board of Directors will tend to ensure and guarantee a greater contribution.

Therefore, a qualification system is proposed where the following will be considered:

- a) Participation in a working group
- b) Fulfillment of the calls to the Working Group meeting.

- c) Promotion of projects
- d) Development of agenda and annual planning with follow-up of the same
- e) Distribution of tasks within the group
- f) Verification of compliance with delegated tasks, which are typical of the leadership and co-leadership of a working group.
- g) Reporting on the activity under his or her responsibility.

Control Procedure

The member elected by LACRALO shall communicate and inform the Region of all substantive participation, activities and functions during his/her term of office in the ALAC. In addition, the ALAC and its rules shall monitor compliance with the participation thresholds of the elected representatives (Section 9 ALAC Rules of Procedure). The responsibility for communication of activities to the Region is independent of compliance with ALAC participation metrics.

2 Form and Method of Scoring

For this purpose, the chairperson and secretary, together with their leadership assistants, will be required to prepare a registration form in order to score from 0 to 4 for each of the registration items.

In all the segments to be measured (metrics) this form and method will be taken into account to obtain an overall rating, which will determine whether an elected member, director or ALS meets the requirements for participation, according to their level of responsibility.

It shall be the responsibility of the Secretary and assistant to prepare and safeguard the record of the metrics tools for monitoring the active participation of ALSs and members of the Board of Directors.

Until another form is defined, the LACRALO Presidency and Secretariat shall be responsible for the collection, preparation and safekeeping of the data and metrics collected, and may assign the task to whomever they deem appropriate, but shall keep the data and metrics in the hands of the ALSes and members of the Board of Directors.

3 Involvement criteria for ALSes:

3.a. Minimum participation thresholds to be considered active.

Active participation of an ALS is defined as participation in:

- a) At least 50% (fifty percent) of the monthly meetings (teleconferences), counted in a calendar year.
- b) Participation in at least 30% of the webinars in a calendar year.
- c) At least 1 member of a LACRALO working group, with at least 50% attendance at group meetings.

3. b. Procedure

The Chair and Secretary, working together with their assistants, are responsible for following up on participation and maintaining regular contact with the ALSes.

In the event that an ALS does not comply with the minimum requirements of active participation established, it will be informed of such situation and will be notified to immediately resume the path of compliance with the rule of participation metrics, by e-mail duly indicated as official by that ALS and within the mailing list of the region.

If it does not do so and according to the follow-up documented by those responsible for this activity, after ninety days following the notification, a new notification will be sent, this time adding the information that it has been placed in the INACTIVE category and included in the respective list of the region and with the consequences established for such situation.

3 c. Definition of inactive ALS

An inactive ALS is defined as not being able to exercise the right to vote in the assemblies. Likewise, none of its members and/or representatives may stand for election to leadership positions within the region or as representatives of the region in the ICANN structure. Likewise, an INACTIVE ALS shall not be eligible for membership benefits, nor may it apply for funding for face-to-face meetings organized or sponsored by ICANN.

3.d. Notification

The ALS must be notified of this change of status by the President or Secretary or both to the email address duly indicated as official by that ALS, and shall have the opportunity to appeal to the General Assembly.

3. e Appeal Procedure

The ALS declared inactive may, within 5 days of receipt of the notification of the change of status sent by the President and Secretary, appeal the decision by means of an appeal to the General Assembly of the region.

Within the period mentioned in the previous paragraph, he/she may appeal the decision by e-mail, containing the written document with the grounds for the appeal and ALL the evidence he/she intends to rely on, addressed to the President and Secretary and copied to the staff. The written document shall be sufficient in itself, since it shall be the only instance for the submission of supporting elements to be used in the appeal process.

The Chair and Secretary shall immediately upon receipt of the appeal, initiate the procedure to convene a virtual General Assembly and shall convene it no later than 90 days thereafter to resolve the matter. Additionally, they shall send a copy of the appeal brief and proof of the appellant to all the ALSs that, due to their condition, may be part of the Assembly to be convened to resolve, so that the ALS represented in the Assembly may attend the Assembly with a voting criteria already established.

The Assembly shall meet on the day and at the time of convocation, its quorum is determined by the LACRALO Operating Rules of Procedure.

Once the quorum is established to function in the first or second instance, as the case may be, the meeting shall begin with the designation of a President and a Secretary (proposed by those present) who shall be elected by a simple majority of those present for this purpose, who shall then open the debate and if any ALS representative present so requests.

If there is no request for debate, a YES or NO vote shall be taken immediately to maintain that ALS on the INACTIVE list for a period of one calendar year. The resolution of the Assembly shall be taken by simple majority of votes present and shall be final once the resolution has been reached in either direction. The appellant ALS shall have no voice or vote in the Assembly.

After the calendar year of inclusion in the INACTIVE list, the ALS in question may request the redemption of its ACTIVE status, if it proves to have complied during the year of

INACTIVE, strictly with the minimum criteria of participation and according to the required metrics.

Once compliance has been proven during a calendar year, the President of the region may request the exclusion of the ALS from the INACTIVE list and request ratification of the request at the next ASSEMBLY.

4. Involvement Criteria for Board Members:

Active participation of a Board Member is defined as participation in:

- (a) At least 50% of the meetings called, counted in a calendar year.
- b) Participation in at least 50% of the meetings of the Board of Directors.
- c) Participation in at least 50% of the monthly meetings of LACRALO in a calendar year.
- d) Generate quarterly progress reports from the working group.
- e) Submit a final annual report on the group's performance of its tasks.

4. a Non-compliance by Board Members

In the event of non-compliance with any of the assumptions of article 4, any active member may request from the President and Secretary of the region, a performance report of the director or directors who fail to comply with the minimum participation thresholds, and the non-compliant member shall be required to express by e-mail registered to the discussion mailing list if he/she wishes to continue in his/her position. If he/she decides to continue and expresses his/her firm will and obligation to do so, the full Board of Directors shall vote on his/her continuation; if the vote is negative, a new member shall be appointed. Such resolution shall be final in sole instance.

The majority vote shall be a simple majority of the members present.

5. Transparency and Accountability :

All processes and activities developed should be documented and be accessible in the digital spaces of the region, such as the wiki page. All this with the understanding that transparency and accountability are key to guarantee the legitimacy of government actions and that the publicity and compliance with the rules guarantee that all steps have been carried out in accordance with and in accordance with the provisions of this regulation.

This document reflects the proposed modifications to the rules of participation and their measurement in LACRALO, with the purpose of making them more effective, fair and transparent, in order to encourage a more active and efficient participation in the different roles considered.